



**Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM)**  
**(A Govt. of Assam University)**  
Recognised by UGC and member of Association of Indian Universities  
Basic Tiniali, Gadadhar Nagar, Joysagar, Sivasagar-785 665

Resolution of 30<sup>th</sup> Executive Council meeting held on 17<sup>th</sup> February 2021 at the conference hall of Registrar of Cooperative Societies, Government of Assam.

Time: 11:00 AM

Venue: Samabay Bhawan, Khanapara, Guwahati -22

**Members Present**

1. Prof. M. Kakati, Vice Chancellor & Chairperson- Executive Council
2. Prof. J Tamuli –Member Professor, Gauhati University
3. Mr. Prabir Das, Member Director, STPI, Guwahati
4. Shri. A.K. Baishya, Invitee Zonal Joint Registrar of Cooperative Societies, HO, Govt. of Assam

The meeting was presided over by Prof. Munindra Kakati, Vice Chancellor, ARGUCOM & Chairperson, Executive Council. The Chairperson welcomed the members and the invitees. After a threadbare discussion the Council resolved the following agenda items.

Item no.	Item Detail	Resol ution no.	Resolution details
1.	Confirmation of the resolutions of 29 <sup>th</sup> Executive Council held on 05.12.2020 at Local Office, RCS Establishment, Khanapara, Guwahati, Assam.		Confirmed
2.	ATR of the 29 <sup>th</sup> Executive Council held on 05.12.2020.		Confirmed
3.	<b>Appointment of FAO.</b> The advertisement for appointment of FAO has been made as per details of 12/27 of 27 <sup>th</sup> EC meeting. Interview was conducted on 13 February, 2021. The matter will be placed for approval.	1/30	Based on the Selection Committee meeting held on 13/02/2021 after conducting the interview for the post of FAO. Syed Parwaj Munnaf Ur Rahman is selected for appointment into the post of Finance & Accounts Officer in the scale of pay Rs. 30,000/- -- 1,10,000/- plus GP – Rs. 12,700/- (CPC)

*J. Tamuli*

*Munindra*

4	<p><b>The annual report 2020.</b></p> <p>The annual report 2020 is placed for discussion.</p>	2/30	Annual Report 2020 is approved by the Executive Council. EC suggests for uploading the Annual Report 2020 in the University website
5	<p><b>Audit Report FY 2018-19</b></p> <p>The audit report FY 2018-19 is placed for discussion.</p>	3/30	Audit Report 2018-19 is approved by the Executive Council. EC suggests considering the factors as suggested by auditor in their observation.
6	<p><b>Recommendation of nominees for Court membership</b></p> <p>The tenure of Prof. Mrinal K Dutta as member of Court under Rural &amp; Social Economy has expired in January, 2021 as such the Executive Council is to nominate a few names for onward submission to The Hon. Governor of Assam for recommendation as member of court. Accordingly, the following names may be considered and EC may recommend for onward submission.</p> <ol style="list-style-type: none"> <li>1. Prof. Mrinal Kanti Dutta (Agricultural Economist)</li> <li>2. Prof. M.P Bezbaruah (Agricultural Economist)</li> <li>3. Prof Kanak Haloi (Rural Economist)</li> </ol>	4/30	Recommended three names as given
7	<p><b>Confirmation of the services of employees</b></p> <p>The 28<sup>th</sup> EC advised for extending the probation period of Dr. Deepom Barua, Dr. Kuntala Barua and Ms. Ipsita Kaushik by six months and directed the incumbents to obtain at least one publication in a UGC Care list journal during the six months. Since the incumbents have submitted the necessary documents: they may be considered for confirmation. EC may approve.</p>	5/30	EC confirmed the services of the employees on fulfillment of the criteria suggested by UGC. The employees will be entitled for annual increment from 01/03/2021. The next increment will fall on 01/07/2022 in the line of all other employees.
8	<p><b>Holiday List</b></p> <p>The holiday list for 2021 is placed. EC may approve.</p>	6/30	EC approved the same
9	<p><b>Seeking suggestions on modification for transfer of the University to HE Department</b></p> <p>A letter on this had been circulated via WhatsApp to the Hon. EC members. The letter is placed for further discussion.</p>	7/30	EC approved the resolution placed for further submission to the HE department through RCS & Cooperation Department.

*Mrinal Kanti Dutta*

*Manish*

10	<p><b>Modification of non-teaching staff; the budget thereof</b></p> <p>29<sup>th</sup> EC approved the modified proposed list of staffing pattern with a modification in nomenclature of sweeper as Multi-Tasking Staff vide resolution no. 10/29 as</p> <p>a) Peon - Five b) Chowkidar - Two c) Driver - one d) Sweeper - two e) Computer Technical Assistant - one f) Library Assistant- one</p> <p>The financial proposal is placed for consideration</p>	8/30	EC approved the same for further submission to the Govt.
11	<p><b>Ponds Leasing at Permanent campus.</b></p> <p>Tender was invited for leasing out the two ponds at the permanent site. The tender was opened in presence of the representatives of the bidders. The comparative statement is placed for selection of the party. The draft agreement for the leasing of the Ponds along with the execution plan for is also placed. EC may approve.</p>	9/30	EC verified all the tenders submitted in compliance with the terms & conditions stated in the tender advertisement. Since, only single party partially fulfills the tender criteria, EC suggests for re-tendering with modified terms & conditions. If no other bids are received in the second tender, then the earlier single party may be considered for awarding the contract. The University may go ahead with signing the Lease Agreement with the awarded party.
12	<p><b>Proposal for a study on Developing maturity assessment of institutions in India.</b></p> <p>A study is proposed for "Development and Application of maturity model in Higher Educational institutions of India". EC may approve</p>	10/30	EC finds the proposal very excellent and relevant in the present context and approved the budgeted amount of Rs. 2,47,500/- from the interest accrued of corpus fund.
13	<p><b>Change of Dean i/c.</b></p> <p>Dr. R T Noorain had been serving as Dean i/c. Now Dr. Mridusmita Das is proposed as Dean i/c for a period of three years w.e.f 01.03.2021. EC may approve</p>	11/30	Approved
14	<p><b>Change of Headship: School of Entrepreneurship &amp; Management.</b></p> <p>Dr. R T Noorain is proposed as Head, School of Entrepreneurship &amp; Management for a period of three years w.e.f 01.03.2021. EC may approve</p>	12/30	Approved
15	<p><b>Change in signatory.</b></p>	13/30	Approved

The changes in signatories for Hostel accounts and Training accounts are proposed as Dr. Rashida T. Noorain & Dr. Kuntala Barua for training account and Dr. Deepom Barua and Dr. Ranjan Sarma for hostel accounts hence. For the main University account Registrar (Admn) and FAO shall continue. EC may approve

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**Change in allocation of Centre wise project.**  
 Two nos. of projects were proposed under Centre for Revitalization of Co-operative Sectors and PPPP (people public private partnership projects) and Centre for Development of Entrepreneurship and Enterprises for amounts of Rs. 1Lakh and Rs. 2 Lakhs respectively. EC approved the budgets of Rs. 1Lakh and Rs. 2 Lakhs for the Centres respectively as proposed vide resolution no. 13/26. However, going by the the title of the projects, the Centres under which the studies were proposed need to be interchanged without change in the budgetary allocation. EC may approve

14/30

Approved

Study area	Centre previously proposed	Centre proposed now	Budget
Work on rural based schemes and market competitiveness of SMEs	Centre for Revitalization of Co-operative Sectors and PPPP (people public private partnership projects)	Centre for Development of Entrepreneurship and Enterprises	Rs. 1 Lakh
A diagnostic study of the problems and prospects of cooperative	Centre for Development of Entrepreneurship and Enterprises	Centre for Revitalization of Co-operative Sectors and PPPP (people public private partnership projects)	Rs. 2 Lakhs

*Manish*

*Rashida*



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199

An amount of Rs. 5000/- plus Rs. 500/- for electricity, water, etc. per month may be charged from the international students. EC may approve		
20.4 PoS machine for ease of transactions, fees, etc. A PoS machine from SBI is necessitated as this shall ease the process of transactions including payment of hostel dues and student fees, etc. EC may approve.	18.4/ 30	Approved.

*Durlov Bora*  
(Durlov Bora)  
Registrar (Admin), ARGUCOM

**Registrar (Admin.)**  
Assam Rajiv Gandhi University of  
Cooperative Management, Sivasagar

*Munindra Kakati*  
(Prof. Munindra Kakati)  
Vice Chancellor, ARGUCOM

**Vice Chancellor**  
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